

THE MUNICIPAL CO-OPERATIVE BANK LTD., MUMBAI.
HEAD OFFICE:- Municipal Bank Bhavan, 245, P.D'Mello Raod, Fort,
Mumbai - 400 001.

Business Hours :-

On Week days : 11.00 a.m. to 1.30 p.m.
& 2.00 p.m. to 5.30 p.m.
1st, 3rd & 5th
Saturday :

Telephone Nos.:-
HEAD OFFICE :- 22616911-12
22613814
22619248

Ref.No.MCB/PTG-STN/ /2018-2019

DATE : 11-07-2018

TENDER FORM

Sub : Quotation for supply of Momento (Trophies).

To,

M/S

Sir,

Sealed quotation are invited for supply of 3000 Momento (Trophies). The quotation should be submitted addressed to the General Manager(I/c), The Municipal Co-op.Bank Ltd.,Mumbai, Municipal Bank Bhavan, 245, P.D'Mello Road, Mumbai - 400 001 in a wax sealed cover superscribed as "**Quotation for supply of Momento (Trophies).**" so as to reach this office **upto 3.00 p.m. on dt. 13.07.2018 the Friday**. The quotation received after 3.00 p.m. on that day will not be considered.

The tenders will be opened by the Chairman, General Purpose Committee in its meeting in the presence of Committee Members. The decision of the Committee in that respect shall be binding upon all tenderers.

The sample of Momento (Trophies) can be seen at the Head Office of the Bank on any working day during business hours as shown herein above. Samples quoted by tenderer other than sample shown by the office will not be accepted.

RP Randhga
GENERAL MANAGER I/c.

The Municipal Co-op Bank Ltd, Mumbai.

Note :- Only Wax Sealed Tenders will be considered.

-: TERMS & CONDITIONS :-

1. Tender should not be filled in by Pencil. Rates should be quoted in figures & words inclusive of all taxes with G. S.T. Registration No.
2. a) Unless Tenderers mentioned specifically that extra payment of tax on the prices quoted by them, it will be presumed that the prices quoted are inclusive of the taxes payable under the G.S.T. as the payment of Tax on the bills submitted by them. Where the Contractor is able to obtain refund of the whole or part of the Tax paid, to him under G.S.T. he should reimburse the bank to the extent of refund obtained. He should mention the amount or percentage to what extent he will be in position to do so. The Contractor should also note that the prices quoted by him should be inclusive of the tax paid by him at the source under G.S.T. & no subsequent claim for such tax paid by him at the source will be entertained.
b) Any upward revision/addition in Government taxes or levis after the tender has been submitted will not be considered by the bank.
c) The tenderer should quote the rates all inclusive i.e. cost of Momento (Trophies), cost of printing Bank's name delivery etc.
3. The tender will be valid for a period of 60 days for acceptance & the rate quoted in approved tender shall be valid upto 1 year.
4. **The tenderer will have to deposit Rs.5,000/-** as earnest money deposit along with tender in demand draft/Pay order/Cash (not by cheque) EMD will be refunded after completion of work. If the tenderer fails to comply with the condition, EMD as well as security deposit will be forfeited please note no interest is payable as EMD & Security deposit.
5. The tenderer whose tender is approved will have to deposit 10% of amount of value of the order as security deposit for execution of order for supply of Momento (Trophies). If the tenderer fails to comply with the conditions, security deposit will be forfeited which please note. No interest is payable on Security Deposit.
6. Supplier are bound to supply the Momento (Trophies), as per Bank's tender specification.
7. The supplier will have to supply the Momento (Trophies), as per Bank's requirements within 15 Days from placement of order letter.

