



THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/GM/ /2017-2018
To,

Date : 01.06.2017

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Sub : Inviting quotations for providing vehicle on hire basis.

Dear Sir,

Sealed quotations are invited on following terms & conditions for providing vehicle on hire basis.

- 1) Rental Vehicle should be Swift Desire/Hundai Xcent AC or equivalent.
- 2) Vehicle must be in good condition. It could be used for travelling max. 2000 k.m. per month & the payment would be done on producing the bill.
- 3) Period of tender should be from 01.07.2017 to 30.06.2019.
- 4) Tender rates must include service tax, VAT & other relevant taxes.
- 5) The vehicle owner/contractor must bear all expenses pertaining to complete maintainance of the vehicle, such as petrol, diesel, oil, greasing, repairing etc. & the driver's salary.
- 6) Vehicle would be used on all working days (daily 9.00 a.m. to 9.00 p.m. except bank holidays & weekly holidays) **Also mention rate per hour if the vehicle is used for extra time.**
- 7) Vehicle must be registered under T Permit registration and driver must posses a valid driving license for commercial vehicles.
- 8) If accident or other damages takes place during the working hours. The vehicle owner/contractor must bear complete responsibility of the same.
- 9) To conduct rental vehicle business owner/contractor must posses a valid authorized approval/licence.
- 10) Vehicle owner shall execute contract agreement which incorporates the terms & conditions for providing vehicle on hire basis.
- 11) Bank posses the right to cancel the tender process at any time without assigning any reason.
- 12) Contractor has to enclose the demand draft of Rs.5,000/- as earnest money deposit alongwith a tender. The demand draft is to be drawn in favour of "The Municipal Co-op.Bank Ltd., Mumbai" EMD will be refundable and bear no interest.
- 13) Successful Tenderer shall have to deposit Rs.10,000/- as Security Deposit. No interest will be paid on this Security Deposit. The Security deposit will be retained in the bank during the tenure of the contract of the successful tenderer as Security Deposit & No interest will be paid on security deposit.

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Head Office : Municipal Bank Bhavan, 245, P.D'Mello Road, Fort, Mumbai - 400 001.

Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2261 9248 / 2266 4264 Fax : 2266 4064 / 2266 0192. G.P.O. Post Box No. 1027

Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com, accounts@mcbmumbai.com



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- 14) The said security deposit will be forfeited.
 - (a) If the Tenderer fails to execute the contract.
 - (b) If the Tenderer fails to provide the vehicle as required by the bank.
 - (c) If Tenderer commits breach of any of the terms & Conditions of the contract
- 15) Tenderer should give weekly off to their Drivers provided to the Bank. Bank will not bear any charges for the same.
- 16) The security deposit of Rs.10,000/- will be refunded after satisfactory execution of the contract within one month from the end of the contract period and after deducting the dues to be recovered from the Tenderer if any.
- 17) If the Driver provided by Tenderer found guilty of or indulging in any illegal activities, then the said Driver should be immediately removed from the bank premises and should not be provided to the bank thereafter during the contract period.
- 18) The Bank reserve the right to reject the vehicle provided by the Tenderer and can demand new replacement in place of rejected one without assigning any reason thereof.
- 19) TDS at the appropriate rate will be deducted as per the provisions of prevalent Income Tax Act from the amount of bill payable to the Tenderer/ supplier. Tenderer should quote PAN No. of their Tenderer on the bills
- 20) The Court at Mumbai, alone shall have jurisdiction to decide any dispute arising out of or in respect of this contract.
- 21) The Drivers provided by Tenderer will not be able to claim any employment in the Bank Office.
- 22) The Bank reserves its rights to terminate the contract at any time with one month's notice. The further period of contract will be informed in case of renewal or extension of contract.
- 23) The Tenderer whose request is accepted shall hereinafter be called the "Supplier", which shall include his heirs, executors, administrators and assignees.
- 24) If Bank requires additional vehicles, the Tenderer will be bound to supply additional vehicles also at the same rate during the contract period.
- 25) If Bank suffers any loss due to non provision of vehicle inspite of Bank's persistent demand to provide the same or due to non-provision of vehicle then the Tenderer will be liable to make good the loss suffered by Bank.
- 26) The tenderer shall disclose details of all past litigations in the tender with Government/Semi-Government Organisations/Public Sector Undertakings, etc. If the same is not disclosed in the tender and subsequently the Bank comes to know about past litigations of the tenderer, the tender of such tenderers shall be out rightly rejected.
- 27) The Service Provider shall be solely responsible to redress the grievances/resolution of dispute relating to Drivers deployed. The Municipal Co-op. Bank Ltd., Mumbai shall in no way be responsible for settlement of such issues whatsoever.

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Date :

- 28) The Municipal Co-op. Bank Ltd., Mumbai shall not be responsible for any financial or other injury to any Driver deployed by the contracting Firm in the course of their performing their duties or for payment towards any compensation.
- 29) The Driver deployed on vehicle by the Firm should not claim nor shall be entitled to pay perks & other facilities admissible to regular confirmed employees of The Municipal Co-op. Bank Ltd., Mumbai during the contract period or after expiry of the contract.

The sealed tender addressed to "The General Manager (I/C)" The Municipal Co-operative bank Ltd., Mumbai should be submitted on or before 13.06.2017, upto 3-00 p.m. at The Municipal Co-op. Bank Ltd, Mumbai, Municipal Bank Bhavan, 245, P.D"mello Road, Fort, Mumbai – 400 001. Tender received after 3.00 p.m. on 13.06.2017 will not be considered.

Thanking you,

Yours faithfully,

Wandha
General Manager (I/C)

rmb/-
QUO LTR Rental Car

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-: GENERAL DIRECTIONS TO TENDERERS :-

1. The General Manager does not bind himself to accept the lowest or any tender.
2. Tenderers must distinctly understand that they will be strictly required to conform to the conditions of this tender form as contained in each of the clauses & the plea of "Custom Prevailing" will not on any count be admitted as an excuse on their part for infringement of any of the conditions.
3. Each page of the terms & conditions should be signed and stamped by the tenderer indicating his acceptance of the same and it should be enclosed alongwith the tender in a sealed cover.
4. Any subsequent modification of the rates or alteration in the particulars communicated after the tenders are opened will not be accepted & tenderers will be bound by terms of the tender already submitted by them.
5. If any of the instructions is not fulfilled, the tender will not be considered.
6. Bank Reserves its right to add/alter or modify the conditions depending upon the circumstances at the time of opening the tender.
7. No tender will be accepted unless it is properly sealed. (At the places wherever the envelop is pasted)
8. The agency whose tender is accepted shall hereinafter be called the Supplier, which shall include his heirs, executors, administrators and assignees.

rmb/-
QUO LTR Rental Car

W. Handley
General Manager (I/C)

[Handwritten initials]

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